



Historic Blackwood town once again opens its welcoming arms and eucalyptus-covered hills to us few lucky folk and our families.

The Blackwood Festival is our little yearly weekend of merry music and country culture at the foot of the Lederberg State Park. We're a summer musical haven, flooding the mountain forest with the echoes of Irish, Bluegrass, Country, Blues, Folk and Rockabilly as well as stomping feet, clapping hands and the sound of people generally enjoying paradise.

Blackwood Festival is also a celebration of workshops, dance, demonstrations, craft stalls and fine food fare. It's all the good stuff we like to share with our friends.

03 November to 06 November 2017

Blackwood Festival is seeking fine food and beverage producers, local farm stalls, traditional tradespeople, instrument makers, artists, crafters and retailers that showcase bespoke and handcrafted wares to present at this year's festival. If you're a producer and maker from the surrounding area, we'd love for you to apply.

Trading Dates:

Saturday 04 November & Sunday 05 November

Time:

Trading from 10am until 5pm

Venue:

Blackwood Recreation Reserve
Recreation Reserve Rd, Blackwood
(off Simmonds Reef Rd)

Contact:

blackwoodCERTstation@gmail.com
Jimmy Coyle 5368 6444
Caroline Parker 0402 366 242

SITE REQUIREMENTS & FEES:

In 2017 the organisers of the festival have invited the Blackwood CERT (Community Emergency Response Team) committee to co-ordinate the market as a fundraising activity. The full market fee will be payable to CERT.

- Saturday \$30
- Saturday and Sunday \$45

On approval, CERT will email you their bank details for your stall fee deposit. Payment of fee confirms your place.

SITE SET UP & PACK DOWN

We invite stallholders to set up on the Friday from afternoon if preferred, or on the Sat / Sun. You should be trading by 10am at the latest.

Friday Nov 3: set-up from 3-5pm

Saturday Nov 4: set-up from 8am – trading from 10am – 5pm*

Sunday Nov 5: trading from 10am – 4pm*

- You are welcome to continue trading through to sunset
- Saturday set-up: cars are allowed on-site from 8am & must be off-site or in designated parking area by 9.15am
- Saturday &/or Sunday pack-down: no vehicles to be mobile onsite after sunset

We ask that market stallholders comply with our trading times as a courtesy to both patrons and other stallholders. At the discretion of the Event Coordinator late-comers may not be granted access and no refunds will apply.

The festival committee takes no responsibility for property or goods left unattended.

Please note that power is not available, should this be an issue or you wish to use a generator, please contact us to discuss.

PARKING:

A designated area will be made available for stallholders to park their vehicles for the duration of the event.

WEATHER:

The event will go ahead regardless of the weather. The Blackwood Festival of Music and Culture takes no responsibility for inclement weather or crowd participation. Please be prepared for cold and wet weather!

All marquees to be appropriately weighted/pegged down.

INSURANCE:

It is the obligation of each business/ stallholder to take out public liability insurance as a minimum. You must provide a copy of your Certificate of Currency for such insurance(s) with your application.

Head to <https://www.netinsure.com.au> if you need to find suitable market insurance.

HEALTH AND SAFETY RESPONSIBILITIES:

- We ask that you take an active role in ensuring a safe environment, and in the unlikely event of an evacuation, ensure you follow the direction of the designated Festival Coordinator.
- Only electrical equipment that is currently tested and tagged should be used.
- Stallholders should become familiar with location of First Aid facilities.
- Stallholders should become familiar with location Emergency Assembly Area.
- Stallholders must maintain a safe and tidy site.
- Stallholders are encouraged to report hazards, problems and/or incidents to the Festival Coordinator.
- Stallholders should only undertake tasks that they are trained to do and/or able to do safely.
- Stallholders should use safe lifting techniques at all times.
- All vehicles on site must maintain a speed limit of no more than 5kmph & hazard lights must be on
- Stallholder garbage waste must be removed off site by stallholder.

FOOD AND BEVERAGE STALLHOLDERS:

Stallholders selling, providing samples/ tastings must be registered with Streatrader and have a Statement of Trades (SOT) with Moorabool Shire for the Blackwood Festival. You must provide a copy of your Certificate of Registration of Food Premises and SOT with your application. SOT needs to be submitted to Moorabool Shire at least 7 working days prior to commencement of trading. It is your responsibility to make an application for an SOT and The Blackwood Festival of Music and Culture reserves the right to rescind your approved stall holder application if notification is not received by the Event Coordinator by EOB October 27.

You must prominently display all food permits and liquor licenses (where applicable).

Please refer to <https://streatrader.health.vic.gov.au> to register with Streatrader or submit your SOT.

WARRANTIES & REPRESENTATIONS OF STALLHOLDERS

- Blackwood Festival Management permits the stallholder to participate in the market based on the following warranties made by the stallholder:
- The stallholder is the owner of the approved products and has full capacity to sell these products to third parties.
- The stallholder does not bring any hazardous materials to the market.
- The stallholder acknowledges and agrees that Market Management is not liable for any claim or loss suffered by the stallholder in relation to:
 - a) Theft or damage of products approved for sale or equipment or goods under the control of the stallholder.
 - b) Failure by the stallholder to sell the approved products at the market.
 - c) Any travel to or from the market
 - d) Damage or injury to any person or property.

STALLHOLDER INDEMNITY

- The stallholder hereby indemnifies and holds Blackwood Festival Management harmless from and against all claims for loss arising in connection with:
- The sale or offer for sale of any approved product or service;
- Any injury suffered by the stallholder; Any loss or damage to the stallholder's property regardless of the cause;
- Any injury or harm caused to another person or property by the stallholder; and/or
- Legal costs on a full indemnity basis incurred by Blackwood Festival Management as a result of the stallholder's breach of market rules and regulations.

APPLYING FOR A STALL:

In applying for a stall at the 2017 Blackwood Festival, I understand and agree to the information above

Signed: _____

BUSINESS DETAILS :

Business Name: _____

ABN: _____

CONTACT INFORMATION:

Name: _____

Address: _____

Phone: _____

Email: _____

DESCRIPTION OF PRODUCE/ GOODS (INCLUDE PHOTOS IF NEEDED)

WEBSITE/ SOCIAL MEDIA HANDLES:

STALLHOLDER DECLARATION

In making this application to be a market place stall holder at The Blackwood Festival of Music and Culture, I declare:

- I have read through this document and agree to and understand all points made.
- I acknowledge that submission of this application does not guarantee a site booking.
- I confirm that the information contained in this application is accurate.

NAME:

DATE:

SIGNATURE:

Please submit applications, along with a copy of insurance cover and relevant attachments (photographs) to:
blackwoodCERTstation@gmail.com
with the subject field "Marketplace application".